



# Saturday VIP Service

Host: \_\_\_\_\_

Date of Gathering: \_\_\_\_\_

Contact Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_

Type of Event: \_\_\_\_\_

Number of Guest (10 Max): \_\_\_\_\_

Total Payment: \$300.00 USD

Time: \_\_\_\_:\_\_\_\_ PM (Earliest at 8 PM)

3Vino's Management: Sylvia D & Richard R

## VIP Type Services (please choose one):

- VIP Bottle Service (1 Bottle)
  - Champagne or  Wine

Open Tab Beverage Service (\$300 open tab)

## Lounge Area (please choose one):

- Lounge 1       Lounge 2       Lounge 3
- Band Lounge (available after 10:30 PM)
- DJ Booth Lounge\* Additional Charge of \$60 USD (available after 10:30 PM)

## Payment Type (please choose one):

- Debit/Credit Card
- Cash (full payment needed before booking)



## Terms & Conditions:

- Lounge areas will be assigned by management \_\_\_\_\_ ◀ Initial here  
(Lounge section– subject to change per manager’s discretion)
- Lounge areas are only reserved after contract is executed and full payment is made. \_\_\_\_\_ ◀ Initial here
- I understand the VIP service will be charged on one credit card paid by the host on this contract, unless prior arrangements are made and approved by management prior to the reservation date  
\_\_\_\_\_ ◀ Initial here
- I understand that the seating is **ONLY** guaranteed for up to 10 people. \_\_\_\_\_ ◀ Initial here
- I will purchase bottle of champagne or wine \_\_\_\_\_ ◀ Initial here OR I will purchase open tab service for \$300 \_\_\_\_\_ ◀ Initial here
- I understand that tax (10.25%) and gratuity (18%) is not included in the price and will be charged separately \_\_\_\_\_ ◀ Initial here
- Total price is \$300 for either bottle service or the open tab and the payment of \$300 is required before the time of reservation, unless prior arrangements have been approved by management. \_\_\_\_\_ ◀ Initial here
- I understand open tab service does not include food of any kind. \_\_\_\_\_ ◀ Initial here
- I understand that bottle service is limited to only champagne and wine. Please ask management for list of available bottles and additional pricing. \_\_\_\_\_ ◀ Initial here
- Dress code is enforced. It is the responsibility of the individual hosting the gathering that there guest are informed of 3 Vino’s dress code. Please advise all your guest of the dress code, there will be no exceptions to the dress code in our VIP Lounge.  
**Dress code: TRENDY FASHIONABLE ATTIRE, NO TENNIS SHOES, LOOSE CLOTHING, OR SPORTS/GANG ATTIRE. ALL SUBJECT BY MANAGEMENT APPROVAL**  
\_\_\_\_\_ ◀ Initial here
- **No one** under the age of **21** will be permitted in VIP Lounge area. \_\_\_\_\_ ◀ Initial here
- 3 Vino’s wants everyone to have a good time but intoxication will not be permitted and it is the responsibility of the host that their guests drink responsibly. Anyone that is over intoxicated will be asked to leave. **It is against the law to be over intoxicated.** \_\_\_\_\_ ◀ Initial here
- A maximum seating per lounge is 8-10 people. For parties that require seating for more than 10 people, additional lounges must be reserved with an additional cost. **NO EXCEPTIONS.**  
\_\_\_\_\_ ◀ Initial here
- No outside food or drinks are allowed on the premises \_\_\_\_\_ ◀ Initial here
- I understand that any unfinished liquor, bottles, or unused tabs will be non-refundable and cannot be transferred outside 3Vino’s premises. \_\_\_\_\_ ◀ Initial here
- Any desserts (ie. cakes and cupcakes) or food that are left over will not be saved and will be disposed of that same evening. \_\_\_\_\_ ◀ Initial here

**Cancellation Policy:**

We understand that circumstances may arise which may change your plans. Keeping that in mind, we will gladly give a full refund for any reservation **cancelled** within a minimum **48 hours' notice** prior to the reservation date. If not canceled within the required notice, 100% of payment is nonrefundable      ◀ **Initial here**

Cancellations are required to be made directly with a manger or office staff or full payment will be forfeited.      ◀ **Initial here**

- I have read, fully understand, and agree to all terms & cancellation policy.      ◀ **Initial here**

Please read all guidelines before signing this agreement. If you have any questions, please ask management to assist you before signing.

\_\_\_\_\_

Host Signature

\_\_\_\_\_

Date

\_\_\_\_\_

3Vino's Management

\_\_\_\_\_

Date



## Credit Card Authorization Form

PLEASE COMPLETE THIS AUTHORIZATION AND RETURN TO US.

All information will remain confidential.

Cardholder Name: \_\_\_\_\_

Billing Zip code: \_\_\_\_\_

Credit Card Type (please select one):

Visa       Master Card       Discover       AmEx

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Card Identification Number (last 3 digits on the back of credit card): \_\_\_\_\_

Amount to Charge: \$ \_\_\_\_\_ USD

I hereby authorize **3Vino's Inc.** to charge the agreed amount listed above to my credit card provided. \_\_\_\_\_ ◀ Initial here

I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement. \_\_\_\_\_ ◀ Initial here

### Cardholder – Sign and Date Below:

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

Please return to:

Email: [Christina@3vinos.com](mailto:Christina@3vinos.com)

FAX: [626-339-9161](tel:626-339-9161)



